

GINTER PARK RESIDENTS ASSOCIATION (GPRA) DISTRICT REPRESENTATIVE ROLE

The District Representative role of the GPRA is a board member position, which acts as a liaison between Block Captains in their district and the rest of the GPRA board, which includes the Executive Committee, the Committee Chairs, and the At-Large Members. This position builds upon the role of a Block Captain. The Block Captain description document should be reviewed prior to reading the rest of this document.

The description of duties of the District Representative role include:

- Committing to serve a year at a time. The District Representative role lasts from January through December each year.
- Each District Representative is a voting member on the GPRA board.
- District Representatives are required to attend each of the GPRA board meetings. Currently, the Board meets the third Tuesday of the month at 7:30 p.m. at St. Thomas Episcopal Church on Hawthorne Avenue. If a Representative cannot attend a Board meeting, he or she is to ask one of his or her Block Captains to represent their district for the meeting. The Block Captain chosen must bring a signed proxy statement to the meeting that the District Representative will fill out before hand. This proxy statement gives the Block Captain voting rights during the meeting.
- District Representatives are strongly encouraged to attend each General Membership meeting, help each quarter. They are also to encourage their Block Captains to attend, as well as any neighbors in their district.
- Recruiting and training Block Captains for each neighborhood block in the district of the representative is the most significant role of the District Representative. Ginter Park is divided into nine districts each containing five to fifteen blocks.
- The District Representative is to disseminate pertinent information from the GPRA board to its Block Captains on regular and timely basis. E-mail is sufficient for most communication; however, the value of personal phone calls or face-to-face meetings cannot be understated. Keeping in touch with neighbors is enjoyable, not just a duty.
- The District Representative should also make himself or herself available to Block Captains and any neighbors in their district to answer questions and convey issues to the Board.
- District Representatives are encouraged to have only one role on the GPRA Board, although it is allowed to hold other positions while replacements are being sought.

The District Representative role is a vital link between the decision making body of the Ginter Park Residence Association and the neighbors it affects. Thank you for taking on such an important role!